



## NOMINATE A GRANT TO A CHARITABLE ORGANIZATION

- Complete all sections of this form (Steps 1-4). Please use a separate form for each charity.
- Send your completed form to: 11 Bridge Square, Suite 200, Northfield, MN 55057 Fax: 507.645.6408

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### 1. PROVIDE CHARITABLE GIFT ACCOUNT INFORMATION

ACP Account Number:	Account Name:
Nomination Made By:	

### 2. NOMINATE A CHARITABLE ORGANIZATION

RECOMMEND A CHARITY TO RECEIVE A GRANT. (See *Grant Nomination Guidelines on Reverse*)

Name of Charitable Organization:	Special Project Name* (if applicable):
Contact Name (mail to attention of):	Charitable Organization's Federal Tax ID Number (required) (contact organization or see <a href="http://www.guidestar.org">www.guidestar.org</a> )
Street Address:	City, State, Zip:

SPECIFY ACKNOWLEDGEMENT OPTIONS. (If no selection is made, Option #1 will be the default option.)

- Option #1: Disclose name and address of account
- Option #2: Anonymous donation

\* Please indicate any additional special requests for the Fund to send to the charity regarding how you wish the grant to be used. Note that we cannot guarantee the organization will honor your request. If in honor, or memory of an individual(s), please note here:

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### 3. SPECIFY AMOUNT OF PROPOSED GRANT

Proposed Grant Amount ( <i>Minimum of \$250.00 or balance of the account if less</i> ): \$
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### 4. CERTIFICATION

I hereby certify that if this grant is distributed, it will not fulfill a pre-existing pledge to the recommended charity, and neither I nor any other individual will receive any goods, services or other private benefit from the charitable organization. I understand that this grant nomination will be subject to all the terms and conditions that apply to the account, in accordance with my account application.

X _____ Donor or Nominator Signature	_____ Date
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**GRANT NOMINATION GUIDELINES:**

The information below provides a brief overview regarding the guidelines for making grant nominations. Please refer to your Program Guide for complete details.

**RESTRICTIONS ON GRANTS**

Grant recommendations are subject to review and approval by the American Center for Philanthropy. You may recommend grants to U.S. organizations that are tax-exempt public charities<sup>1</sup> or to U.S., state or local governmental organization qualified to receive tax-deductible charitable contributions, such as state colleges or universities<sup>2</sup>. ACP will not approve recommended grants that: are directed to foreign charitable organization, fulfill a Donor's pre-existing pledge to a charity; provide private benefit to the Donor or any other individual; support lobbying, political campaigns or other political activities; or are for any other purpose that is not entirely charitable. ACP will take remedial action if it discovers that grants have been made for improper purposes. Remedial actions may include, but are not limited to, a requirement that the recipient charity return the grant.

**GRANT NOTIFICATION**

Grants are made by ACP directly to the recipient organization, through checks bearing the name of ACP. Donors may not serve as intermediaries in the delivery of grants. Donors will receive written confirmation of all grants distributed from the account. Should ACP decide not to approve a recommended grant, ACP will notify the Donor.

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<sup>1</sup> As defined in Internal Revenue Code Section 501(c)(3) and Section 509(a)(1),(2)or(3).

<sup>2</sup> As defined in Internal Revenue Code Section 170(c)(1).